

PRIVATE AND CONFIDENTIAL

ACADEMY COMMITTEE MEETING

Date: Tuesday 26th January 2021
 Time: 6pm
 Venue: Microsoft Teams

Clerk: A Robertson
 Present: A Jarvis, D Brown, I Castledine, P Benton, M Kelly, W Searle, J Peet, C Rath
 In attendance: L Brooks

Action	Initials
The Clerk will contact JJ to confirm her intention to renew her term of office as governor.	AR

Agenda – Part 1			
Category	Item	Notes	Action
1	Apologies	J Johnson and M Turnpenney sent their apologies.	
	AOB items	<p>The Chair raised the DfE and Ofqual Consultation paper for how grades would be awarded in summer 2021 exams for discussion.</p> <p>DB discussed various proposals within the paper which were open to consultation: these included the proposal of centre assessed grades based on teachers' assessments of the level at which students are working at, at early to mid-June, and the suggestion that there could be a set of national papers and whether these should be marked. DB mentioned the issue of providing physical evidence through tests as a means to get results and how any process would be quality assured. The paper also suggested that results days would be in early July and that all students would be able to appeal the grade awarded.</p> <p>Q. IC – Is the Trust planning to respond to the consultation on behalf of CHHS? A. DB – Yes</p> <p>Q. IC – Is there an approach across the Trust to support the school? A. DB – Yes, it has been discussed at MOSH and the Trust Directors are looking at teacher assessment data.</p> <p>Q. MK – Is the school considering how to help the</p>	

			<p>current year 10s “recover” in terms of lost learning time?</p> <p>A. DB – Yes, there is a focus to get that year group to catch up as they are not at the level academically or behaviourally that we want the students to be. They were the first to get on to Teams lessons are currently being taught their full curriculum in class groups. Teachers are using the Assignments function in Teams to set work which can then be marked.</p> <p>Q. PB – Will year 9 still take the MFL exam this summer?</p> <p>A. LB – All the students have been entered for the language exams this summer.</p> <p>Q. IC – What about these students entering the exam at some point in the future?</p> <p>A. DB – We feel that the students are ready, despite the time missed, having working hard for the last three years, with high engagement in their Teams lessons, and that it is the best thing for them. This is felt across the Trust. Sitting the exam later would have implications on the students’ year 10 curriculum. With the summer 2021 assessments not being standard exams, potentially the results won’t be included in the year 11 performance tables.</p> <p>The Chair and Vice-Chair acknowledged the school’s focus on what is best for the students and that postponement of these exams would affect motivation.</p>	
		Part 1 Minutes	The minutes were approved as an accurate record of the meeting	
		Membership: Recruitment Update/Succession Planning	<p>DB, IC, PB confirmed the renewal of their terms of office for a further four years.</p> <p>JJ will be contacted separately to confirm her intention to continue as governor for a further term.</p>	AR
		Trust Board Update	There were no questions or points the governors wished to discuss concerning the Trust Board Update.	

2	School Performance & Accountability	Safeguarding	<p>WS gave an update on the addendum to the Safeguarding Policy which focuses on remote learning and has been amended to concentrate on GDPR, Teams access and recording. All staff are following the Keeping Children Safe in Education protocols and the Safeguarding Policy has been sent out to all staff as a reminder so they have been fully briefed.</p> <p>School has a programme in place to monitor and keep in touch with all our students including phone calls home made by form tutors. We have a message on our Teams lessons encouraging student to get in touch if they are struggling and wellbeing resources are being emailed home. Our vulnerable students are in school and we are phoning home to further keep in touch. The school counsellor is available for telephone sessions but is also coming if for Covid safe meetings too.</p> <p>There are a few students who didn't come in to school during the last lockdown but are coming in now due to lack of engagement or they are struggling with their mental health.</p> <p>Q. PB – Are there any students who are not in school who you would like to be?</p> <p>A. WS – Yes. It has been difficult to follow up due to families shielding, but we know who they are so they are getting the most support. We have more SEND students in this time and a further nine more next week.</p> <p>Q. AJ – Do students have email address if they need help and support?</p> <p>A. WS – Students are advised they can email their Head of Year directly.</p> <p>Q. AJ – Would it be an idea to include a slide with this message in your Teams lessons?</p> <p>A. WS – We are already doing that and we are putting together a package for all Trust students with recommended sites to visit if they are struggling.</p> <p>JP spoke to the governors about how parents had been emailed to ask if they thought their child would need to come in. Each group of keyworker children has 15 students in each, and we have a further five SEN/vulnerable groups. Each bubble has its own dedicated room and dining area. The SEN groups are supported by LSAs using recorded</p>	
		Onsite Provision		

		Onsite Provision	<p>lessons.</p> <p>As a minimum we have two members of senior leadership in each day as well as a Head of Year, a safeguarding lead and a first aider, but there are always more members of staff in.</p> <p>We run lateral flow testing for staff on three days per week, following guidance that staff test twice weekly. We are not currently testing students.</p> <p>Q. IC – How are the staff feeling?</p> <p>A. JP – Staff are quite upbeat when they are in as the students are glad to be in. When they are rota'd to come in, they are just in for half a day. We were fortunate to know how to plan for the testing as we had a week to prepare due to term starting later than some other schools.</p> <p>Q. AJ – Have there been any positive cases of Covid since Christmas?</p> <p>A. JP – There was one at the very start of term and two close contact cases. All the lateral flow tests we have done have been negative.</p> <p>Q. PB – Are you carrying out track and trace at the weekends?</p> <p>A. DB – Yes, parents/carers can email any positive cases in to school, but there has been minimal impact due to the space in school and the group sizes. Track and trace over the Christmas holidays was very quiet, however, the October half term was extremely busy.</p> <p>Q. AJ – Will school be given two weeks' notice before reopening?</p> <p>A. JP – It is thought that students will be tested before returning, in which case the two weeks' notice might be to carry that out.</p>	
		Remote Learning Provision	<p>DB informed the governors that the remote provision is much improved from the last lockdown. Years 10-13 are on their full timetables in class groups and KS3 are having live lessons in their Ebacc subjects. Teachers of other subjects are setting assignments in Teams and putting resources on SharePoint. Attendance on Teams is approaching 90% and school is following up with those students who are not engaging; however, it is hard for the teacher to manage during live lessons. The use of Teams Assignments allows for teacher feedback.</p>	

			<p>We have had very positive feedback generally but especially from parents/carers of Year 7 students, due to the level of provision their child may have received in Year 6.</p> <p>JP talked about SharePoint where students can access resources and work, enabling them to do meaningful work alone, which is so important.</p> <p>Q. PB – Have students had problems accessing lessons and work due to broadband issues?</p> <p>A. DB – We had our allocation of laptops from the government which included broadband through dongles, school bought some further laptops out of the budget and IT has rebuilt old ones. There have been issues for families with more than one child not having enough devices, but no problems around broadband specifically.</p> <p>Q. AJ – When would GCSE and A Level students be finishing their course content and moving to revision?</p> <p>A. DB – New course material would be delivered by Easter at the latest, although some BTEC courses finish at the February half term.</p> <p>Q. AJ – Were the year 12s and 13s stressed about their common assessment results?</p> <p>A. LB – Year 12 and 13 students had virtual assemblies to allay any fears about the common assessments and to assure them that they were practice only. Teachers were encouraged to give meaningful feedback rather than grades.</p> <p>The Chair commented that Year 10 attendance was low at 80%.</p> <p>DB agreed that the school needed to work on this through their Head of Year pastoral and leadership links to find out why. WS added that these students have been invited in to study.</p> <p>Q. IC – Is there a concern that work will need to be revisited when all students are back in school?</p> <p>A. DB – Teams is an efficient way of holding lessons and teachers are finding they are further through the curriculum than they would be normally. This has freed up time to go back and cover old work, however, there will definitely still be a need to review parts of the curriculum.</p>	
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			<p>Q. IC – Are you seeing between those who are able to keep up and those who need more support?</p> <p>A. LB – The more able students thrive, but the gap will grow. Plenty of preplanning is taking part in the department to know what should be taught on Teams, taking the particular cohort into account. Staff will need to identify those students requiring more help and groups will need to be changed accordingly.</p> <p>JP added that the advances made over the last few year for pupil premium students was cancelled out in the first lockdown.</p> <p>Q. PB – How have the NQTs coped?</p> <p>A. LB – They seem to be doing ok. The Trust NQT Programme and Early Careers Programme have continued with clinics etc.</p>	
3	Governor Monitoring	Finance Update	The Head of School advised that the school had saved some money last year during lockdown, however, the additional funding from the government had been spent on costs for cleaning etc.	
		Policies	<p>The governors approved the following policies:</p> <ul style="list-style-type: none"> • CPD Complaints Policy • CPD Malpractice and Maladministration Policy • NCFE 	
		Governor Self Review of Impact (Update Annual Report to Trust Board)	The Clerk advised the governors of the Trust wide template to be used for the Annual report going forward.	
4	Governor Develop	Training Governor Verbal Update	GDPR training had been completed.	
5	Community Engagement	Link Governor Verbal Update	DB advised of the positive feedback school had received from parents and carers. The Chair and Vice Chair praised the school for its impressive achievement.	
	AOB		No other business was raised.	

	Meeting Dates:	Summer 1 Summer 2	23 rd March 2021 29 th June 2021	
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Impact of Meeting / Key Outcomes	
DB, PB and IC renewed their term of office.	
The governors approved the CPD Complaints Policy, CPD Malpractice and Maladministration Policy and the NCFE Policy	
Updates were given on safeguarding, remote learning and onsite provision	
The DfE and Ofqual Consultation paper was discussed	