

ACADEMY COMMITTEE MEETING

Date: Tuesday 28th September
 Time: 6.00pm
 Venue: Teaching School, CHHS

Clerk: A Robertson
 Present: I Castledine, P Benton, M Kelly, C Jamison, D Brown, J Peet, W Searle, C Rath
 In attendance: R Howarth, L Brooks

Action	Initials
To discuss items for future agendas over and above what is set out in Schedule of Business.	AJ & DB
To collate a report from the Summer 2021 Assessment results to show alumni's progress post CHHS.	JP
IC to follow up with Chair and Head of School regarding arranging for school subject links or cornerstone links to provide input to ACM.	IC
IC to discuss the idea of reintroducing student representation at the ACMs with the Chair.	IC
The Chair and M Turnpenney to sign the Code of Conduct	AJ & MT
Identify governors to fill the Training governor and Communications governor roles	All
Review the Risk Assessment to reintroduce non-covid related risks	DB, AJ, IC

Agenda – Part 1			
Category	Item	Notes	Action
Training	Laurus Trust Institute and SharePoint Site	<p>The Head of School spoke to the governors about the launch of the Laurus Institute which is the umbrella under which all professional learning in the Trust now sits. DB showed the committee how to access the Laurus Institute via SharePoint and looked at the various areas for teaching staff, support staff and governance, where there are resources and access to training modules.</p> <p>Q. IC – Have staff fed back their thoughts on the Laurus Institute and professional learning in the Trust? A. LB – Further Professional Learning sessions are run weekly and are well attended, which is logged. They were continued through lockdown. A. JP – The Laurus Institute brings all the professional learning in the Trust together.</p>	
1	Governance	Apologies	M Turnpenney and A Jarvis.
		AOB items	No items were requested for discussion.
		Register of interests	The Clerk distributed the Register of Interests prior to the meeting and asked to be notified of any
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		amendments. The governors reviewed the document and confirmed there were no changes. The Clerk asked to be notified of any future amendments.	
	Code of Conduct	The Vice Chair reminded the governors of the importance of discretion and the purpose of governance and the committee. The governors present signed the agreement to confirm that they had read and agree to abide by the Code of Conduct.	AJ & MT still to sign.
	Part 1 Minutes	The minutes from ACM4 2020-2021 were approved.	
	Membership: Recruitment Update/Succession Planning	IC mentioned the reintroduction of student representation at the committee meetings through the Head Boy and Head Girl or the President and Vice Presidents in the Sixth Form. IC would raise this with the Chair.	IC
	Scheme of Delegation	There are no changes to the published Scheme of Delegation.	
	Trust Board Update	The Trust Board report was noted by the governors; no comments were made.	

2	School Summer 2021 Assessment Results	<p>RH covered the Report of 2021 GCSE and A Level Results with the governors. It was explained that students' academic performance after 2019 can't be published due to CAGs and TAGs. The staff did a fantastic job in producing and submitting student grades. There were only a very small number of appeals, only one of which went to stage 2.</p> <p>DB – Grades were produced based on what the students actually know, rather than how they would or could do, which made it very difficult for staff.</p> <p>RH gave a subject breakdown by KS5 & KS4 and discussed the residuals and the issued grades which were weighted by year group size. Year 12 Maths was included in the report which showed 30 students doing Core Maths and 24 studying Further Maths. The Year 9 MFL grades were very good which is promising as they become indicative of how the year group will perform at Year 11. RH also looked at the result breakdowns by SEND, gender and pupil premium, which is above the national average. Our pupil premium students are doing well compared with other areas.</p> <p>Q. IC – Did they receive the best possible grade that they could have been given?</p> <p>A. JP – It is within tolerance but we look at a three-year journey to reach their attainment.</p> <p>Q. IC – Has this last year been a leveller for our students?</p> <p>A. LB – We have been really conscious of unconscious bias but there have been so many layers of checks to ensure fairness.</p> <p>DB – Staff were given training in non-bias.</p> <p>RH gave a post-18 update on students' destinations. We have the most going to Russel Group universities this year than we ever have before.</p> <p>DB commented on how pleased the school was with students' destinations, they almost trumped the grades. LB added that lots of students had a difficult choice over which university to go for.</p> <p>In terms of the retainment of CHHS students into CHSF, RH said that the Sixth Form is very oversubscribed and of the top 100 Year 11 students, 18 of those who didn't come wanted to go elsewhere due to the course they wanted to study.</p> <p>Q. IC – Do we track where disadvantaged students go?</p> <p>A. JP – Not currently but we now have an exit strategy to find out where students have ended up. In 12 months' time we'll see whether they've ended up</p>	
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School Performance & Accountability

		<p>where they said they wanted to be.</p> <p>Q. CJ – What would you do with the information? A. JP – We would look at why more students aren't going into apprenticeships, but also, if students didn't stick to courses they had chosen, we would look at making sure they're getting the right information from us in terms of future options. This would be tracked over three years.</p> <p>Q. MK – How are external students doing in Sixth Form? A. LB – They are doing ok. Having met with KS5 leads we have anecdotal evidence but there is an attitudes and habits review next week which will show more. We hope that if we look at progress early on we can sometimes do something about it if a student is in the wrong place or on the wrong course.</p> <p>The governors were shown the results day video and the grades and destinations of the Year 13 students.</p> <p>The Vice Chair gave recognition to staff as well as students for what has been a hard year or two.</p>	
	Key Performance Indicators	<p>The Head of School looked at the school's KPI targets and aspirations for 2021-22 with the governors. He explained that the headings for each of the KPIs form the basis of what we do in school. They are made up of the four school Cornerstones plus the bedrock of professional learning and progress for staff. The KPIs feed into the School Development Plan.</p>	

School
Development
Plan

The Head of School explained that the School Development Plan takes its structure from the KPIs and feeds into the departments' individual development plans. Those in turn are how staff appraisals are formed to ensure they are meeting the department and school targets. RH added that the figures for the 2020 SDP were quite aspirational so we have a difficult challenge to meet. Furthermore, we have not been told how the school will be measured next summer.

Q. MK – What difficulties do you foresee for the coming year?

A. – It's been really difficult for the Year 11s who were hit particularly hard by lockdown. Lots of students went home to isolate so it's a massive job to get that cohort back up to where they need to be. Year 9 is a good year in terms of GCSE Languages, however they also missed a lot of school. Some issues are outside our control but we can just do our best for the students once they are in. JP added that we are still looking at Operation Getting Ahead which we started before other schools. JP and WS added that attendance is way off where it should be; we were able to use the X code in SIMS to reflect a covid absence but now it just shows 'illness' for two weeks.

Q. IC – Can you talk to us about the curriculum recovery plan?

A. LB – All departments have a recover curriculum plan in place. Conversations have been had with subject leaders about redesigning the assessment plans and curriculum accordingly. We will be getting data from across the Trust to have further discussions.

Q. MK – Have you had feedback or concerns raised from parents?

A. DB – Yes, parents have concerns due to the uncertainty of how the grades will be awarded next summer.

Q. IC – Lots of things were impacted last year due to covid restrictions. Is there a focus to get opportunities in culture, creativity and rhetoric back up and running?

A. DB – Yes, Holly Eckhardt is focusing on that. Last year the main focus was on academic aspiration but we have lots of extracurricular activities in place again such as House Sport and auditions for the production.

Q. IC – Regarding the Leadership and Service cornerstone, do you have positions of responsibility in place for the students?

A. LB – Yes, we have House Captains and Prefects in the main school and the President and Vice Presidents of Sixth Form.

Q. IC – How has it been with the transitioning Year 7s not having done their SATs in Year 6?

A. RH – We are doing autumn assessments. The English assessment will be a SATs paper and the Maths paper is our own but is being used by all the schools across the Trust.

		<p>Risk Assessment & Outbreak Management Plans</p>	<p>DB discussed how a lot of time was spent on the Risk Assessment last year due to covid but it has been streamlined, although there are still covid elements. We have a high number of students in Years 7 & 11 affected but low numbers of staff. We had 30 cases reported in the last two days and we are liaising with Stockport and Public Health to consider whether it's necessary to bring more measures back in, such as masks, but it would only be masks.</p> <p>Q. PB – When are students doing lateral flow testing? A. DB – We started testing in school when they first came back but now they are being asked to test twice weekly still at home. The students were great when we were carrying out the testing in school.</p> <p>The governors approved the Risk Assessment.</p> <p>Q. IC – What about other risks to the school? A. DB – I had a good discussion before with Andrew Law's company Caxton about double factor identification and improving cyber security, so this is something we need to focus on. Covid should become just one item on the risk assessment.</p> <p>JP mentioned that we were expecting to facilitate covid vaccinations in school for Year 7 (aged 12+) to Year 11 in November. It is being run by Stockport so we are just responsible for getting consent from parents and collecting info in for the vaccination team, just as we would for any other vaccinations being held in school.</p> <p>Q. CR - What was Sixth Form uptake? A. We haven't asked but anecdotally absence is low. Students over 16 are able to take up the vaccination offer outside of school.</p> <p>Q. CR - Is there any way to see how covid is being transmitted? A. JP – No, it's very hard to extrapolate that information. We were able to spot a pattern in a Year 7 group.</p>	<p>IC & AJ to come in and speak with DB and review.</p>
3	Governor Monitoring	Finance Update	<p>The governors reviewed and noted the CHHS Management Accounts for July. The Head of School advised that we were in good financial health due to saving money during covid.</p>	

4	Governor Development	Training Governor Verbal Update	The Clerk asked the governors to complete the GDPR training. The governors confirmed they had received the email with the relevant link to Educare.	
5	Community Engagement	Link Governor Verbal Update	It was identified that Training Governor and Communications Governor roles were needed to act as links. Discussions to be had regarding who could take on these positions. IC is the Safeguarding Governor and will be meeting with WS.	Identify people to fill roles.
	AOB		No other business was raised.	
	Meeting Dates:	Spring Summer	22.03.2022 28.06.2022	

Impact of Meeting / Key Outcomes	
Training was given on SharePoint and Laurus Institute	
Summer 2021 results were shared with the committee	
The KPIs and School Development Plan were discussed	
Thought was given to the risk assessment and its current covid focus and what else should be given consideration going forward.	



Adrian Jarvis
Chair of Governors