

## PRIVATE AND CONFIDENTIAL

### ACADEMY COMMITTEE MEETING

Date: Tuesday 29<sup>th</sup> September 2020  
Time: 6.00pm  
Venue: Teaching School, CHHS

Clerk: A Robertson  
Present: A Jarvis, I Castledine, M Kelly, D Brown, J Peet, W Searle, L Brooks, R Howarth, D Woolley  
In attendance: E Warrington

Action	Initials

Agenda – Part 1			
Category	Item	Notes	Action
Training	COVID-19 - SEN Provision during lockdown and for future school closure	<p>E Warrington delivered training to the governors on how SEND supported the SEN students during lockdown and will enhance their learning provision in the event of another closure.</p> <p>There was a significant minority of students who were unable to access the lessons during the summer closure. This was due to a number of reasons e.g. difficult homelife and limited parental support, students with autism struggling to cope with a change to routine or students with emotional needs. Students were continually monitored and offered support through the school's counsellor where needed. Additional literacy and numeracy interventions sessions were provided which could be interactive due to the small class sizes. Where appropriate, small bubble groups were invited in for face-to-face lessons where pre-recorded Teams lessons could be played back at a more accessible pace. Funding from the budget allowed access to IT equipment.</p> <p>In the event of another closure, Teams lessons will be delivered to classes rather than across year groups so will be more accessible for SEN students. English and Maths lessons can be provided with more breakdown and explanation of subject matter. Attendance will be closely monitored and struggling students will be supported, as required, with specifically designed lessons which are delivered at a slower pace and with the opportunity to interact with the teacher. The</p>	

		department will continue to provide literacy and numeracy intervention sessions and offer SEMH support. It plans to invite bubble groups in again to ensure these students are getting their learning provision and input.		
1	Governance Arrangements	Apologies	P Benton sent her apologies. C Rath was unable to attend.	
		AOB items	No items were requested for discussion.	
		Register of interests	The Clerk distributed the Register of Interests prior to the meeting and asked to be notified of any amendments.	AR
		Code of Conduct	Governors were reminded of the Code of Conduct.	
		Part 1 Minutes	The minutes from the meeting on 30 <sup>th</sup> June were approved.	
		Membership: Recruitment Update/Succession Planning	I Castledine agreed to act as Deputy Chair.	
		Scheme of Delegation	There are no changes to the published Scheme of Delegation.	
		Trust Board Update	There was no update to be given as the Trust Board had not yet met.	

2	School Performance & Accountability	<p>Headline Performance for CHHS</p>	<p>RH explained the Summer Exam Analysis 2019-20 document which had been distributed prior to the meeting.</p> <p>The Sixth Form team liaised with Ben Vickers at HGHS and Sarah Davidson to agree the understanding of the processes across the schools in producing a calculated grade. Subject Leads, the Data Team and the Leadership Link looked at each student individually and Sarah Davidson, Rachel Howarth and Dave Brown ran a spot check to ensure everything was in line with Ofqual guidance.</p> <p>The advice that was given to confirm that mock results could be used to calculate a centre assessed grade was problematic as the exams were taking place the week before lockdown and some students had not yet sat them. The school as a whole was disappointed that the students could not sit the exams but feel the results given are justifiable.</p> <p>RH confirmed that the stronger cohort of Year 11 students are staying on to attend CHSF. There is a lower percentage of students going to university; some have decided to take a gap year, attend drama school or take up apprenticeships.</p> <p>RH talked through the KPI 2020-21 document which was distributed prior to the meeting.</p> <p>DB commented that the grades would not appear in results tables anywhere but the data would be used for the school's analysis only.</p> <p>Q – What will the school use for recruitment material? A – It was advised that the exam results from 2018-19 would be left on the website with a “Congratulations to the Class of 2020” mention. It would not be right to brag about the exam results as, although justified, they were awarded by the school. The school would focus on being in the top 2-3% in terms of progress and look at students' destinations e.g. Russell Group universities. It was pointed out there would be no progress measure in five years' time as SATs did not take place either.</p> <p>Q – Where there any challenges by parents/carers in terms of the grades given? A - There have been a very small number of challenges which is testament to the team involved in awarding the grades.</p> <p>It was observed that there are no grounds for appeal against professional judgement but proof has to be provided of malpractice or bias. There has been a very low uptake for resits.</p>	
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		<p>Q – How was the moderation process?</p> <p>A - Trust-wide measures were in place but moderation was done in school to ensure consistency and that there was no gender or ethnic bias. Each student was looked at to consider their own circumstances.</p> <p>Q – Have universities opened up to allow for larger numbers of students?</p> <p>A – Some have and Durham University offered a bursary to encourage students to take up a place this year rather than postpone.</p> <p>Q – Has there been any guidance around the ongoing collection of data in case a similar thing happened in the future?</p> <p>A – No.</p> <p>Q – Are there areas that have been identified as a cause for concern amongst certain cohorts?</p> <p>A – Nothing that hasn't been anticipated. Textiles and music are coming from a lower place and the CAGs for girls were higher than for boys which the school will be looking to balance.</p> <p>Q – Are there measures in place to ameliorate the potentially lost education?</p> <p>A – Teachers are doing informal assessments and putting interventions in place accordingly.</p> <p>Q – How are you taking into account the fact the Year 7s didn't sit their SATs during the summer term?</p> <p>A – As we have no KS2 data baseline we are doing a proxy "Laurus" SAT assessment to set expectations.</p> <p>The governors acknowledged the pressure schools have been under and said that parents/carers won't have appreciated the work and energy involved. They asked for their thanks and congratulations to be passed on to the staff.</p> <p>Head's Report for CHHS &amp; DHS</p> <p>DB talked through the Re-opening of CHHS Operation Guidelines document which had been distributed before the meeting.</p> <p>He outlined the fact that CHHS has year group bubbles but said that the social distancing is of more importance. The Department for Education have said they want business as usual and to maintain a full curriculum hence keeping year groups together rather than teaching a restricted curriculum by form. There are different canteen areas and toilets for each year group</p>	
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3	Governor Monitoring	Finance Update	<p>It was advised that the Budget and Management accounts provided were in draft from as they are subject to audit.</p> <p>Q – Have cleaning costs increased? A – Cleaning costs have increased and so where savings were made last year, some income has been lost in other areas.</p> <p>Q – Can you clarify what Unallocated Reserves are? A – This is a surplus of income which is kept for contingency in case of a need to spend on big cost items e.g. IT or new astroturf.</p>	
		Policies	<p>The governors approved the CHHS Safeguarding Policy. There were no Trust level policies to review</p>	
4	Governor Development	Training Governor Verbal Update	<p>The Clerk advised the governors of the need to complete the 'L1 A Practical Guide to the GDPR for Education' online training for which they should have received login and password details to the Laurus Trust email accounts from Educare. It was mentioned that the deadline for the completion of the training had been moved to 5<sup>th</sup> November 2020 from 9<sup>th</sup> October 2020.</p> <p>The Clerk would forward on the details again to the governors.</p>	AR
5	Community	Link Governor Verbal Update	It was agreed that the Self-Review Report was not appropriate at this time and would be postponed.	
	AOB		No other business was raised.	
	Meeting Dates:	Autumn 1 Autumn 2 Spring Summer 1 Summer 2	29.09.2020 08.12.2020  The governors approved the meeting dates. 23.03.2021 29.06.2021	